Berkeley — School of Public Health

FACULTY SALARY RESEARCH EXCHANGE PROGRAM (FSREP) REQUEST FORM

The Faculty Salary Research Exchange Program (FSREP) allows investigators to direct charge up to 50% of their academic year research effort to appropriate contracts and grants (allowable under sponsor guidelines), and use the salary savings generated from their ladder-rank faculty position to create a discretionary research fund. Faculty with 50/50 joint appointments are permitted to participate in SPH's Program up to the full 50%.

- FSREP requests, both new & adjustments, must be made in advance (i.e., retroactive requests and adjustments are not permitted by campus policy).
- Under FSREP, there is no release from teaching or service duties. Per policy, faculty are not eligible to participate in FSREP while on sabbatical.
- Completed forms w/ PI signature should be submitted to sph_acad@berkeley.edu by the 1st of the month in which the FSREP participation starts.
- Complete forms electronically; handwritten forms will not be accepted.
- FSREP discretionary funding distribution will occur twice a year, following the fall semester and the spring semester.

Salary Information	Name:		Position Number:		Notes:				Salary MO: $ Annual: $	

FSREP Participation:

Research Fund Information *Should be sponsored contracts/ grants, not discretionary funding (e.g., gifts, etc.)*	Start Date	End Date	Percent	Fund	Dept ID	Program	CF1	CF2	NIH CAP	RA Approval

State funds cannot be used to supplement capped salary. These include funds 19900-19999, 18000-18199, 20501-20549, and 20556-20599.

CAP GAP	Start Date	End Date	Monthly Flat Rate	Fund	Dept ID	Program	CF1	CF2	RA Approval

PI's discretionary research account where salary savings should be transferred: Dept ID: CF2:

Next Step: RA routes form to PI for approval.

PI's Approval	*I verify that the percent requested is allowable under sponsor guidelines and representing the percentage of my effort expended on this project(s). I understand that under FSREP, there is no release from teaching or service duties.*
	Professor's signature Date:

Next Step: RA routes form to SPH Academic HR sph_acad@berkeley.edu for decanal approval.

Dean's Approval	*This approval is with the understanding that your effort reporting in the online system is consistent with this FSREP request, and that the contracts/grants cited in your request have adequate resources to cover the salary requested.*
	Dean's Signature Date:

Next step: SPH Academic HR returns to RA (via Internal Funding Smartsheet) for processing in UCPath.